

### BRIEF PROFILE OF KEY OFFICERS

Name	Designation	Unit of Assignment	Educational Background	Professional Experience	Government Eligibilities	Areas of Specialization	Relevant Training
<b>Jimmy B. Sarona</b>	Officer-In-Charge and Vice President	Office of the President and Management Services Group (Concurrent)	<p>Bachelor of Laws (Ateneo de Davao University)</p> <p>Bachelor of Science in Business Administration (BSBA)-Ateneo de Davao University</p>	<p><b>Home Guaranty Corporation</b></p> <ul style="list-style-type: none"> <li>Officer-In-Charge - 09/26/2018 - Present</li> <li>Vice President-09/01/95-Present</li> <li>Regional Manager I- 01/01/92-08/31/95</li> <li>Department Manager II- 09/01/91-12/31/91</li> <li>Division Chief-11/16/89-08/31/91</li> <li>Area Manager/Consultant- 08/01/89-11/15/89</li> </ul> <p><b>Lapanday Group of Companies</b></p> <ul style="list-style-type: none"> <li>Legal Officer-12/15/88-07/31/89</li> </ul> <p><b>Bancom Realty Corporation</b></p> <ul style="list-style-type: none"> <li>Branch Manager-04/1979-02/1980</li> </ul> <p><b>Ecoland Properties Development Corporation</b></p> <ul style="list-style-type: none"> <li>Liaison Officer-12/01/75-04/01/79</li> </ul> <p><b>Philippine Long Distance Corporation</b></p> <ul style="list-style-type: none"> <li>Clerk-03/1975-06/1975</li> </ul>	<p>Bar</p> <p>Career Executive Service Officer IV</p>	<p>Real Property Development</p> <p>Land Titling and Deeds</p> <p>Corporate Planning</p> <p>Conflict Mediation</p> <p>Foreclosure and Consolidation of Titles</p>	<ul style="list-style-type: none"> <li>Business Continuity Management System Development Course</li> <li>Security Awareness and Data Privacy Training</li> <li>Knowledge Sharing Session on the Key Shelter Agencies (KSAs) Collection System</li> <li>Workshop on Crafting of Success Indicators and Formulation of Rating Matrices</li> <li>Crafting of the Strategic Performance Management System Calendar and Performance Management Team Operating Guidelines</li> <li>Internal Audit Training</li> <li>Orientation on Rights, Benefits, and Privileges under the Employees' Compensation and State Insurance Fund</li> <li>Gender and Development Seminar</li> <li>Seminar on Government Procurement Reform Act (Republic Act No. 9184)</li> <li>Seminar on Basic Records Management</li> <li>Root Cause Analysis</li> <li>Mandatory Continuing Legal Education</li> <li>Career Executive Service (CES) Executive Leadership and Wellness Program</li> </ul>

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							<ul style="list-style-type: none"><li>• Strategic Planning for Competitive Advantage</li><li>• Executive Forum</li><li>• Mastering the Principles of Business Writing (MP1)</li><li>• Value Re-Orientation &amp; Pro-Active Management Seminar</li><li>• Team Building &amp; Self-Empowerment &amp; Enhancement of Report Writing Skills Seminar</li><li>• Housing Summit Regional Consultation</li><li>• 1994 Annual Housing Valuation Workshop</li><li>• Executive Briefing on Organizational Change</li><li>• Gender Sensitivity Orientation Seminar</li><li>• Root Cause Analysis</li></ul>